

DRAFT – Minutes have not been approved.

BATTLE CREEK BROWNFIELD REDEVELOPMENT AUTHORITY

Tuesday, July 20, 2021

At the regular meeting of the Battle Creek Brownfield Redevelopment Authority (BCBRA) held on Tuesday, July 20, 2021, at 3:31 p.m. via virtual Zoom conference call. The following individuals were in attendance: Messrs. Christensen, Claywell, Davis, Hodge, Wilson, and Mmes. Straub, Visger, and White.

Absent: Mr. Czerney and Mmes. Darner and Fleury.

Also, in attendance were: Messrs. Bowron, Corder, Dearing, Reid, Sobieralski, and Mmes. Jones, Kourtney Matuschka (City Finance), Nancy Mullett (Clark Hill), and Young.

Ms. White called the meeting to order at 3:31 p.m. Roll call of attendance was recorded.

APPROVAL OF MINUTES

MOTION: Mr. Hodge moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve the minutes of the May 11, 2021, Regular meeting as presented. Mr. Christensen supported the motion, and it was unanimously approved.

AMEND BY-LAWS

Mr. Sobieralski stated that the BCTIFA By-Laws required amending to move the annual and quarterly meetings out an additional month to allow extra time for budgeting process. The proposed amendment would allow more convenience, rather than call a special meeting to adopt the budget. The By-Laws received an update and are clearer and more concise.

Ms. Mullett stated the By-Laws currently in place contained outdated information, the Authority Board desired additional flexibility for meetings, and requested the By-Laws be amended and brought up to date.

MOTION: Mr. Christensen moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve the amended By-Laws as presented. Ms. Visger supported the motion, and it was unanimously approved.

SET YEARLY SCHEDULE

Mr. Sobieralski stated that since we have moved the quarterly meeting schedule out by one month, we need to set the yearly schedule as outline in the board package. The regular schedule monthly meetings are as follows: February, May (Annual), August, and November. Staff can cancel a meeting, as well as hold a special meeting.

MOTION: Ms. Visger moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve the proposed yearly schedule as presented. Mr. Wilson supported the motion, and it was unanimously approved.

PUBLIC COMMENTS

No comments were made.

ADJOURN MEETING

MOTION: Mr. Hodge moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve to adjourn the regular meeting. Mr. Wilson supported the motion, and it was unanimously approved.

There being no further business, the meeting was adjourned at 3:39 p.m.