

## **BATTLE CREEK BROWNFIELD REDEVELOPMENT AUTHORITY**

**Tuesday, April 20, 2021**

At the regular meeting of the Battle Creek Brownfield Redevelopment Authority (BCBRA) held on Tuesday, April 20, 2021 at 3:23 pm via virtual Zoom conference call. The following individuals were in attendance: Messrs. Christensen, Claywell, Davis, Wilson, and Mmes. Darner, Fleury, Straub, Visger and White.

Absent: Messrs. Czerney and Hodge.

Also, in attendance were: Messrs. Bowron, Corder, Dearing, Gibson, Reid, Sobieralski, Stewart, and Mmes. Hovarter, Jones, Kourtney Matuschka (City Finance), Nancy Mullett (Clark Hill), Vette, and Young.

Ms. White called the meeting to order at 3:23 pm. Roll call of attendance was recorded.

### **APPROVAL OF MINUTES**

MOTION: Mr. Wilson moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve the minutes of the January 19, 2021 meeting as presented. Mr. Christensen supported the motion. Motion was approved unanimously by roll call vote.

### **BUDGET UPDATE**

Mr. Sobieralski stated that the budget will be provided at a special meeting in May. The budget is typical of last year. There will not be much change over last year.

### **BY-LAWS CHANGE QUARTERLY/ANNUAL MEETINGS**

Mr. Sobieralski stated that over the past few years, we have been running into a hurry up and wait situation with the budgets. We are looking into modifying the By-Laws to shift out the quarterly scheduling of the BCTIFA, BCBRA and BCLDFA meetings to buy an extra month. This will allow staff to crunch numbers and go through the budget thoroughly to hit the annual meeting. We will bring to the board changes in the By-Laws to call for the annual meeting to be held in May instead of April and shift the quarterly meetings ahead one month. (February, May (Annual), August, November).

### **PUBLIC COMMENTS**

No comments were made.

### **ADJOURN MEETING**

MOTION: Ms. White moved that the Battle Creek Brownfield Redevelopment Authority Board of Directors approve to adjourn the regular meeting. Mr. Wilson supported the motion, and it was unanimously approved.

There being no further business, the meeting was adjourned at 3:30 p.m.